**Monika Kumari**

Phone : +91 9122297466 | Email: monika75004@gmail.com | LinkedIn[: click](https://www.linkedin.com/in/monika-kumari-6005b922a) | Github[: click](https://github.com/Monika062002/Amazon_clone)

**EDUCATION**

**VIT Bhopal University**  Bhopal, Madhya Pradesh

BTech 2026

Branch Computer Science and engineering

Cumulative GPA: 8.39/10

**12th Standard**

**Holy Cross School** Ramgarh, Jharkhand

CBSE

Cumulative GPA: 86% July 2021

**10th Standard**

**Holy Cross School**  Ramgarh, Jharkhand

CBSE

Cumulative GPA: 89.4% May 2019

**Experience**

**Adore NGO – HR Intern** | Remote | *2024*

* Coordinated with **international and cross-functional teams** to streamline onboarding, project presentations, and team workflows.
* Conducted **market and audience research** to support outreach strategies, preparing structured insights for leadership decision-making.
* Leveraged **AI tools (ChatGPT, task automation apps)** to optimize workflows, automate follow-ups, and scale productivity.
* Supported leadership in **weekly reviews**, drafting crisp call notes, documenting action items, and ensuring timely execution.
* Collaborated with team leads to resolve blockers, align cross-team initiatives, and enhance organizational growth strategies.

**Projects**

**NIV – Full Stack Web Application (Ongoing)**

* Built a property listing platform enabling **CRUD operations** with **Node.js, Express.js, MongoDB, and EJS**.
* Designed structured workflows with reusable UI components and **RESTful routes**.
* Applied analytical thinking to optimize usability and performance.

**Smart Waste Management System**

* Developed a **web-based platform** using **HTML, CSS, and JavaScript** to track and manage waste collection.
* Conducted **market research on smart city solutions** and competitor platforms to define feature sets.
* Designed workflows for efficient reporting and generated **data-driven insights** to propose process improvements.
* Worked collaboratively in a team environment, mirroring cross-functional strategy execution.

**Skills**

* **Business & Strategy:** Market Research, Workflow Automation, Reporting & Insights, Cross-Team Collaboration, Leadership Support.
* **Technical Tools:** ChatGPT, Claude, HubSpot (familiar), Git, GitHub.
* **Languages:** Python, Java, JavaScript, SQL.
* **Web Development:** React.js, Node.js, Express.js, EJS, HTML, CSS, Bootstrap.
* **Databases:** MySQL, MongoDB.

**Certifications & Training**

* Market Analysis (NPTEL)
* Cloud Computing (NPTEL)
* Full Stack MERN Development (Smart Bridge)
* Problem Solvers: Exploring Data Structures & Algorithms

**Extracurriculars**

* **Food and Feasting Club (Event Manager)** – Led cooking competitions & coordinated masterclasses.
* **AI Club (Member)** – Organized and moderated debates on AI ethics and advancements.